Affaires indiennes et du Nord Canada | Indian and Northern Affairs Canada

CEOP Process

Applicant reviews CEOP guidelines and project eligibility requirements.

Applicant completes CEOP application.

Applicant submits completed CEOP application and supporting documentation to INAC.

Recipient shall receive a project acknowledgement letter from INAC, which signifies receipt of the application.

The CEOP application will undergo screening to determine whether or not the project is eligible.

ELIGIBLE PROJECT:

INAC analysts will review the proposal in further detail.

Project Review Committee

Analysts will recommend projects for funding via a presentation at regularly scheduled PRC meetings.

APPROVED PROJECT:

An amendment will be prepared to establish a contribution funding arrangement.

The recipient will receive a project approval letter, which indicates the official project approval date.

An amendment will be prepared and sent to the recipient for signing. The amendment will contain the terms and conditions for funding.

Recipient will commence project activities on or after the project approval date. The recipient will incur project expenditures up-front.

Recipient submits cost claim package as expenses are incurred; including cost claim forms, and proof of payment - receipts, photocopies of cheques, G/L reports etc.

INAC reimburses supported eligible funds as stipulated by the funding arrangement.

REJECTED PROJECT:

Applicant will receive a rejection letter, which will provide rationale for PRC's decision.

FILE CLOSED

INELIGIBLE PROJECT:

Applicant will receive a rejection letter, which will provide rationale for the project's ineligibility.

Canada